

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 17 December 2024

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**

- Leader - Councillor Fielker
- Deputy Leader and Cabinet Member for Finance and Corporate Services – Councillor Letts
- Cabinet Member for Adults and Health - Councillor Finn
- Cabinet Member for Economic Development - Councillor Bogle
- Cabinet Member for Environment and Transport - Councillor Keogh
- Cabinet Member for Children and Learning – Councillor Winning
- Cabinet Member for Compliance and Leisure - Councillor Kataria
- Cabinet Member for Communities and Safer City – Councillor C. Lambert
- Cabinet Member for Housing Operations – Councillor A Frampton
- Cabinet Member for Green City and Net Zero – Councillor Savage

- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Court Leet Presentments 2024	26 November 2024	Leader's Portfolio
Corporate Performance Report	26 November 2024	Leader's Portfolio
Transformation Programme Update (December)	17 December 2024	Leader's Portfolio
Resourced provision at Cantell School	26 November 2024	Children and Learning
Startpoint Sholing Day Nursery	26 November 2024	Children and Learning
Corporate Parenting Annual Report 2023 - 24	28 January 2025	
WITHDRAWN - Equal Pay	26 November 2024	
Financial Position Update	26 November 2024	Finance and Corporate Services
Budget and Procurement Matters	17 December 2024	Finance and Corporate Services
Additional licensing scheme for Houses in Multiple Occupation (HMOs)	26 November 2024	Housing Operations
Response by Cabinet Member for Housing to Private Sector Housing Scrutiny report - How to get a better deal for private renters in Southampton.	26 November 2024	Housing Operations
Private Sector Leasing Scheme	26 November 2024	Housing Operations
British Gas Blocks - Fire Risk Assessment Update	17 December 2024	Finance and Corporate Services
WITHDRAWN Restructure of leases at Nelson Gate Complex.	26 November 2024	Economic Development
Asset Development and Disposal Programme, Phase 2	26 February 2025 Council 17 December 2024 Cabinet	Economic Development
Future Proposal for 271 Winchester Road	26 February 2025 Council 17 December 2024 Cabinet	Economic Development

LEADER

Title	Court Leet Presentments 2024
Details	To consider the report of the Director of Governance, Legal detailing the Presentments accepted at Court Leet, actions taken to date and Cabinet Members or Officers identified to lead on the responses and any further action.
Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	16 October 2024
Main Consultees	Officers in key departments and relevant Cabinet Members
Consultation Method	Circulation of the draft report to officers in key departments and relevant Cabinet Members detailing the accepted Presentments made at Court Leet.
Head of Service	Executive Director Enabling Services and S151 Officer
Author	Sarah Dale, Ed Grimshaw Democratic Support Officer sarah.dale@southampton.gov.uk, ed.grimshaw@southampton.gov.uk Tel: 023 8083 2390
Background Material Available	Court Leet Presentments 2024
Public Comments may be sent to	Democratic.services@southampton.gov.uk

Slippage/Variations/Reason
for Withdrawal

Updates

Title

Corporate Performance Report

Details

The SCC Corporate Performance Report provides a high level overview of the performance of the organisation.

Decision Maker

Cabinet

Decision Expected

26 November 2024

Date Added to the Plan

6 November 2024

Main Consultees

Consultation Method

Head of Service

Director of Strategy and Performance

Author

Munira Holloway

munira.holloway@southampton.gov.uk

Background Material Available

Corporate Performance Report

Public Comments may be sent
to

Slippage/Variations/Reason
for Withdrawal

Updates

Title

Transformation Programme Update (December)

Details

Report of the Leader detailing progress of the Transformation Programme.

Decision Maker

Cabinet

Decision Expected 17 December 2024

Date Added to the Plan 16 October 2024

Main Consultees

Consultation Method

Head of Service Chief Executive

Author James Wills-Fleming

james.wills-fleming@southampton.gov.uk

Background Material Available Transformation Programme Update (November)

Public Comments may be sent to james.wills-fleming@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

CHILDREN AND LEARNING PORTFOLIO

Title Resourced provision at Cantell School

Details To consider the report of Cabinet Member for

Children and Learning detailing resourced provision for Cantell School.

Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	16 October 2024
Main Consultees	School Community Residence of Southampton
Consultation Method	Letters to school community Publication SCC website
Head of Service	Executive Director for Children and Learning (DCS)
Author	Kirsty Relton kirsty.relton@southampton.gov.uk
Background Material Available	Resourced provision at Cantell School
Public Comments may be sent to	kirsty.relton@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Startpoint Sholing Day Nursery
Details	To consider the report of the Cabinet Member for Children and Learning seeking approval to close Startpoint Sholing Day Nursery.
Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	16 October 2024
Main Consultees	
Consultation Method	The consultation can be accessed through the following link: www.southampton.gov.uk/StartpointSholingNursery Consultation which is due to close on Friday 18th October 2024
Head of Service	Executive Director for Children and Learning (DCS)
Author	Darrin Hunter darrin.hunter@southampton.gov.uk Tel: 023 8083 2112
Background Material Available	Startpoint Sholing Day Nursery
Public Comments may be sent to	yourcity.yoursay@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Corporate Parenting Annual Report 2023 - 24
Details	To consider the report of the Cabinet Member for Children and Learning outlining how the local authority and other stakeholders have discharged their corporate parenting responsibilities in 2023 / 24.
Decision Maker	Cabinet
Decision Expected	28 January 2025
Date Added to the Plan	16 October 2024
Main Consultees	
Consultation Method	
Head of Service	
Author	Steph Murray steph.murray@southampton.gov.uk

Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

FINANCE AND CORPORATE SERVICES PORTFOLIO

Title	WITHDRAWN - Equal Pay
Details	To consider the report of the Leader of the Council detailing the Equal Pay Update.
Decision Maker	Cabinet
Decision Expected	26 November 2024
Date Added to the Plan	1 April 2024
Main Consultees	
Consultation Method	
Head of Service	

Author	Christopher Bishop christopher.bishop@southampton.gov.uk
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Background Material Available

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal	Slipped to 26 November to allow for further discussion. No decision is currently needed as budget already set (and included with EFS application)
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Updates

Title	Financial Position Update
Details	An update on the Council's financial position for 2024/25

Decision Maker Cabinet
Decision Expected 26 November 2024
Date Added to the Plan 16 October 2024
Main Consultees
Consultation Method
Head of Service

Author Richard Williams
richard.williams@southampton.gov.uk

Background Material Available Financial Position Update

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title Budget and Procurement Matters

Details To consider the report of the Cabinet Member for Finance and Corporate Services detailing any financial and procurement decisions required of a capital or revenue nature.

Decision Maker Cabinet
Decision Expected 17 December 2024
Date Added to the Plan 1 August 2024
Main Consultees
Consultation Method
Head of Service Executive Director Enabling Services and S151 Officer

Author Richard Williams
richard.williams@southampton.gov.uk

Background Material Available Budget and Procurement Matters

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

HOUSING OPERATIONS PORTFOLIO

Title Additional licensing scheme for Houses in Multiple Occupation (HMOs)

Details To consider the report of the Cabinet Member for Housing Operations and seek approval for public consultation on the proposal for designation of an additional HMO licensing scheme covering Banister & Polygon, Bevois, Bargate, Portswood, Swaythling, Bassett, Freemantle, Shirley & Millbrook wards

Decision Maker Cabinet

Decision Expected 26 November 2024

Date Added to the Plan 16 October 2024

Main Consultees Landlord groups, University of Southampton

Consultation Method Emails, web pages, electronic comms (SCC social media), meetings with landlord groups

Head of Service Executive Director of Resident Services

Author Steven Hayes-Arter

steven.hayes-arter@southampton.gov.uk

Background Material Available Additional licensing scheme for Houses in Multiple Occupation (HMOs)

Public Comments may be sent to HMO@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title Response by Cabinet Member for Housing to Private Sector Housing Scrutiny report - How to get a better deal for private renters in Southampton.

Details To consider the report of the Cabinet Member for Housing Operations outlining the Councils response to the Private Sector Housing Scrutiny Report - How to get a better deal for private renters

Decision Maker Cabinet

Decision Expected 26 November 2024

Date Added to the Plan 16 October 2024

Main Consultees None

Consultation Method None

Head of Service Executive Director of Resident Services

Author Steven Hayes-Arter
steven.hayes-arter@southampton.gov.uk

Background Material Available Response by Cabinet Member for Housing to Private Sector Housing Scrutiny report - How to get a better deal for private renters in Southampton.

Public Comments may be sent to private.housing@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title Private Sector Leasing Scheme

Details A report of the Cabinet Member for Housing Operations recommending a Private Sector Leasing Scheme to help reduce the use of emergency accommodation.

Decision Maker Cabinet

Decision Expected 26 November 2024

Date Added to the Plan 16 October 2024

Main Consultees Cabinet members and relevant Council Officers to be consulted.

Consultation Method Email to Service Lead Housing Needs & Welfare Support

Head of Service Executive Director of Resident Services

Author Maria Byrne
maria.byrne@southampton.gov.uk

Background Material Available Private Sector Leasing Scheme
Public Comments may be sent to maria.byrne@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title **British Gas Blocks - Fire Risk Assessment Update**

Details To consider the report of the Cabinet Member for Housing Operations providing an update on the current position regarding the defective works carried out by British Gas Trading Limited (“BGTL”) when carrying out energy saving works at eight tower blocks at International Way and Thornhill. The report provides recommendations in relation to the legal process, financial approach, and planned remedial programme including interim works.

Decision Maker Cabinet

Decision Expected 17 December 2024

Date Added to the Plan **6 November 2024**

Main Consultees N/A

Consultation Method N/A

Head of Service Executive Director for Wellbeing and Housing (DASS)

Author Jon Pawsey
jon.pawsey@southampton.gov.uk

Background Material Available British Gas Blocks - Fire Risk Assessment Update

Public Comments may be sent N/A

to

Slippage/Variations/Reason
for Withdrawal

Updates

ADULTS AND HEALTH PORTFOLIO

NO ITEMS ON THIS OCCASION

**COMMUNITIES AND SAFER CITY
PORTFOLIO**

NO ITEMS ON THIS OCCASION

**COMPLIANCE AND LEISURE
PORTFOLIO**

NO ITEMS ON THIS OCCASION

ECONOMIC DEVELOPMENT PORTFOLIO

Title	WITHDRAWN Restructure of leases at Nelson Gate Complex.
Details	Surrender of existing leases and grant of new 250 year leases at Nelson Gate to facilitate conversion and refurbishment of existing buildings including recladding and upgrade of public realm areas.
Decision Maker	Cabinet Member for Economic Development
Decision Expected	26 November 2024
Date Added to the Plan	16 October 2024
Main Consultees	N/A
Consultation Method	N/A
Head of Service	Executive Director of Growth and Prosperity
Author	James Lazarus james.lazarus@southampton.gov.uk
Background Material Available	Restructure of leases at Nelson Gate Complex.
Public Comments may be sent to	N/A

Slippage/Variations/Reason for Withdrawal As a result of the uncertainty surrounding the outcome of negotiations between the Council and its Lessee, it is suggested that this item is removed from the Forward Plan, pending resolution of the position

Updates

Title Asset Development and Disposal Programme, Phase 2

Details To consider the report of the Cabinet Member for Economic Development seeking approval for the phase 2 of the Asset Development and Disposal Programme.

Decision Maker Cabinet

Council

Decision Expected 17 December 2024

26 February 2025

Date Added to the Plan

Main Consultees

Consultation Method Meetings with stakeholders

Head of Service Executive Director of Growth and Prosperity

Author Juliana Clark

juliana.clark@southampton.gov.uk

Background Material Available Asset Development and Disposal Programme, Phase 2

Public Comments may be sent to juliana.clark@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title	Future Proposal for 271 Winchester Road
Details	To consider the report of the Cabinet Member for Economic Development seeking approval for the splitting of the Council owned unit at 271 Winchester Road to create two units, after which to grant two new leases.
Decision Maker	Cabinet Council
Decision Expected	17 December 2024 26 February 2025
Date Added to the Plan	
Main Consultees	Head of Finance - Richard Williams Legal Services - Sarita Riley
Consultation Method	The relevant stakeholders along with heads of finance and legals have been consulted in preparation for the report to be presented to cabinet and council.
Head of Service	Executive Director of Growth and Prosperity
Author	Amal Uddin amal.uddin@southampton.gov.uk
Background Material Available	Winchester Road, Wicks Unit
Public Comments may be sent to	Amal.Uddin@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	

Updates

ENVIRONMENT AND TRANSPORT PORTFOLIO

NO ITEMS ON THIS OCCASION

**GREEN CITY AND NET ZERO
PORTFOLIO**

NO ITEMS ON THIS OCCASION

OFFICER DECISIONS

NO ITEMS ON THIS OCCASION

**SOUTHAMPTON HEALTH AND CARE
PARTNERSHIP BOARD**

NO ITEMS ON THIS OCCASION

